

Oxford Lanes

www.oxfordlanes.net

League Membership Instructions

Thank you for bowling with us! We have designed a league registration system on our website to assist in setting up the league rosters. The following instructions and links will help facilitate that process:

- **Create oxfordlanes.net account:**
 - <https://www.oxfordlanes.net/users/register.php>
 - **'Main Menu' → 'Login/Register' → click the 'Register' button**
 - Enter your information and click the **'Register'** button
 - If you enter a cell phone the system will send you a confirmation text
 - You will receive a confirmation email to activate your account by clicking the enclosed link
 - After activating your account you will be able to login to the system
- **Edit Profile Details:**
 - <https://www.oxfordlanes.net/users/editprofile.php>
 - **'Main Menu' → 'Users' → 'Edit Profile'**
 - You may edit your contact information under the **'Change Contact Details'** section
 - If you change your email or cell phone a confirmation will be sent to new address
 - You may change your password under the **'Change Password'** section
 - You may store your bowler details under the **'Bowler Information'** section
 - **'Bowler Name'** is the name that we will use, if entered, when registering you for a league
 - Save your shoe size by selecting the correct size under **'Shoe Size'**
 - Save your dominant hand information under **'Right or Left Handed'**
 - If you have a United State Bowling Congress ID number you can save it under **'USBC Number'**
- **Add Child Account:**
 - <https://www.oxfordlanes.net/users/editprofile.php>
 - **'Main Menu' → 'Users' → 'Edit Profile'**
 - Navigate to the **'Add Child To Your Account'** portion and enter the requested information
 - If the child has their own unique email or cell phone you can enter it
 - All league communications will go to the parent's account automatically
- **Sign up for league:**
 - <https://www.oxfordlanes.net/users/myleagues.php>
 - **'Main Menu' → 'Users' → 'My Leagues'**
 - If you have child accounts, select the bowler in the **'Select Bowler'** list
 - Select your league in the **'Select League'** dropdown under **'Available Leagues'**
 - Click the **'Join League'** button
 - The league will show up under **'Pending Membership'** until approved by a league officer
 - If you are assigned to a team, you will see details on the page under the **'Confirmed Membership'**
- **Customer Badge:**
 - <https://www.oxfordlanes.net/users/badge.php>
 - **'Main Menu' → 'Users' → 'My Badge'**
 - When you setup your account we will generate a customer and import it into our point-of-sale system
 - A barcode is generated that will help speed up transactions – please have your barcode ready each visit
 - **TIP:** Screenshot your **'My Badge'** page and show us your phone each time to speed up ordering
 - Texting **'customer'** to (513) 523-9054 will also retrieve your user badge from our site!

If you have any issues, please reach out to andrew@oxfordlanes.net or text/call us at (513) 523-9054